

## GRAPHIC DESIGN

### BREAKDOWN

- Light to Medium Photo Manipulation .....
- Ebook / Report Cover .....
- Facebook Cover Photo Design .....
- Facebook Quotes .....
- Twitter Banner Image .....
- Linkedin Banner Image .....
- Youtube Channel Banner Image .....
- Letterhead design .....
- Presentation Slide Design .....
- Splash image for videos .....
- Sticker label .....
- Order form .....
- Banner Ads .....
- Audio book Cover .....
- Table Cards .....
- Invitation Design .....
- Social Media Share images .....

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\*\*If you have other requests not listed here please email us to verify if it is covered.

 **WORDPRESS**  
BREAKDOWN

- Creating a blog post / article / videopost .....
- Installing a plugin .....
- Creating a category .....
- Creating tags .....
- Redirecting a page .....
- Implementing favicon .....
- Update your theme .....
- Solve alignment issues .....
- Prevent spam .....
- Optimize images .....
- Make changes on header, sidebar and other sections of the site .....
- Install a caching plugin .....
- Improve your site security .....
- Create backups .....
- Clean up spam .....
- Daily Backup - WP Themes, Plugins, Uploads and Database .....
- Optimize Database .....
- Check page size and load time .....
- Create a child theme .....



# MASTERLIST



- Fix your white screen of death
- Tweak your CSS
- Update your theme
- Upgrade WordPress core
- Adding/Removing links from navigation
- Add a user
- Implement a "Hello Bar"
- Implement lead boxes to a page
- Implementing sharing button using shareaholic
- Hide / show author
- Hide / show comment section
- Hide / show blog date
- Implement Analytics Tracking code
- Checking for broken links
- Recommend SEO improvements
- Set up a form to send an email to you

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